**HOTEL RESERVATION FORM**

酒店预订申请表

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| --- | --- |
| CompanyName公司名称 |  |
| FAX传真 |  | TEL电话 |  |
| E-MAIL电子邮箱 |  |
| Guest Name客人姓名 | Room Type:房间类型：Deluxe King / Twin Room豪华大床房/双床房 | Quantity数量 | Check In 入住日期(year\month\day)（年\月\日） | Check Out离店日期 (year\month\day)（年\月\日） |
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|  |  |  |  |  |
|  |  |  |  |  |
| Deposit Code付款码 |  |
| 押金流程 | （酒店联系人张健：13764408827） |
| **Requirements for reservation:**Please send your Reservation Form to Reservation Center **(reservations.hongqiao@thejinjianghotels.com**) and hotel sales Nick Zhang **(nick.zhang@thejinjianghotels.com)**, it will be confirmed in written form.请将您的预订表格发至酒店预订部邮箱（**reservations.hongqiao@thejinjianghotels.com）**并抄送酒店销售经理张先生（**nick.zhang@thejinjianghotels.com**）* + Deluxe Single Room: RMB600net per room per night, included 1 breakfast & internet

豪华大床房：每间每晚600元（含服务费税费）包含一/份早餐以及免费网络-Deluxe Twin Room: RMB600net per room per night, included 2 breakfasts & internet豪华双床房：每间每晚700元（含服务费税费）包含两份早餐以及免费网络1. Please pay the room deposit and send the deposit code in the reservation form, otherwise the reservation cannot be confirmed

请您在预定的同时支付相应的房费押金并将付款码填写至预定表格里，否则无法确认您的预订1. Reservation deadline is Nov.30, 2023. After the deadline, reservation can only be made depending on hotel actual occupancy

预订最晚日期是2023年的11月30日，在此日期后预订，酒店会根据实际房态调整房价1. Once a reservation is confirmed, full stay will be charged for any cancellation and no shows according to the hotel regulations.

如果您的预订已经被确认，任何取消或者未入住都会被收取全额房费Hotel reservation confirmation will be sent by email. 酒店预订确认函会通过邮箱发送 |

Hongqiao Jinjiang Hotel 虹桥锦江大酒店

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